

Appeals Process

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Unsuccessful applicants have the right to appeal against the decision of the governing body to an independent appeal panel. Parents wishing to appeal should obtain an appeal form from the school office. The form should be sent to reach the Clerk to the Appeal panel, c/o the School, within 20 school days of the dated offer letter of refusal.

Should an appeal be unsuccessful, the Governing Body will not consider further applications from those parents within the same academic year unless there have been significant and material changes in their circumstances.

School admission appeals timetable

Appeals for September 2026 resulting from year of entry or transfer applications:

Offer	Appeals Lodged by	Appeals to be heard by
16 April 2026	15 May 2026	17 July 2026 (40 school days from closing date)

NB: Appeals will not start being heard until after the relevant closing date has passed.

Appeals lodged after these dates will be heard within 40 school days of the appeal deadline or 30 school days of being lodged, whichever is the later date.

Appellants will be sent notification of their appeal hearing at least 10 clear school days in advance of the hearing. Appellants will be sent a copy of the school's case 7 clear working days in advance of the hearing.

Appellants must ensure that any further evidence not included with their initial appeal, is received by 5pm on the day preceding three clear working days prior to the appeal hearing date. Any additional evidence or information received after this date might not be considered at the appeal hearing.

In year or immediate entry appeals

Appeals resulting from in year admission applications will be heard within 30 school days of the appeal being lodged.